

Jacob Jordan
jacobjordan37@yahoo.com

EDUCATION

Bachelor of Science

Agricultural Education, Oklahoma State University, Stillwater OK Fall 2021-Current

Associate of Agricultural Science

Agricultural Education, Northern Oklahoma College, Tonkawa OK Dec 2022

Edmond Memorial High School, Edmond, OK May 2013

- **Certifications**

- Class A Commercial Driver's License Non-Restricted

Educational Experience

Okarche Public Schools- Student Teaching Fall 2023

Stillwater Public Schools- Preclinical Experience April 2023

EXPERIENCE

JJs Small Engine Repair and Service LLC-Owner May 2021-Current
Edmond, OK

- Repair and maintenance of small engine machinery by restoring transmission, carburetors, differentials, full pumps, distributors, starters, valves, and various systems.
- Develop customer relationships to maintain new and ongoing business contacts.
- Develop and maintain business contacts with part suppliers.

Circle Saw Shop INC.- Small Engine Mechanic Feb 2020-May 2021
Edmond, OK Feb2017-Nov 2017

- Repair a wide variety of small engine machinery by restoring transmission, carburetors, differentials, full pumps, distributors, starters, valves, and various systems.
- Work well with customers and develop ongoing business relationships.

Red Dirt Septic- Manager/Operator Nov 2017-Jan 2020
Edmond, OK

- Coordinated communication between equipment operators and maintained equipment for optimal use.

Oklahoma Baptist Homes for Children-Ranch Manager July 2015-April 2017
Edmond, OK

- Ranch manager for cattle program and general ranch maintenance

O'Reilly Auto Parts-Counter Sales

June 2014-July 2016

Edmond, OK

- Examined parts for defects and exchanged defective parts with manufacturer representatives to maintain high-quality standards and customer satisfaction. Weekend store manager and supervision of staff

References

Dr. Jon Ramsey Office Phone: 405.744.4260 Cell Phone: 918.509.0242 E-Mail:
jon.ramsey@okstate.edu

Mr. Nathan Smith Office phone: 405.744.3686 Cell phone: 918.839.2134 E-mail:
nathan.smith@okstate.edu

Tony Dallalio Cell phone: 405-888-6279 Adoniaautorepair@gmail.com