

OKLAHOMA STATE UNIVERSITY
Recombinant DNA/Protein Resource Facility
Plasmid DNA Sequencing Work Order

Name: _____ Principal Investigator: _____
 Phone: _____ Department: _____
 Email: _____ Campus account #: _____
 Date: _____ Campus address: _____

Template Name**Primer Name**

1. _____
 2. _____
 3. _____
 4. _____
 5. _____
 6. _____
 7. _____
 8. _____
 9. _____
 10. _____

Notes:

1. For each reaction, submit 10 μ l of sample at 50ng/ μ l
2. Samples must be formulated in water or buffer. No EDTA!
3. The deadline for sample submission is 9 a.m.
4. We provide T3, T7 terminator, T7 promoter, M13 universal, M13 reverse, SP6, S-Tag, malE, BGH reverse, M13R(-48), pBad3, KS, & SK primers. For other primers, please provide 10 μ l of primer at 5 pm/ μ l (5pm/uL = 5 uM) per reaction ordered.
5. Plate rates require electronic submission of a spreadsheet formatted exactly to core specifications (please enquire).
6. All samples and primers will be discarded after each work order has been completed.

DO NOT WRITE IN SHADED AREA

DNA Sequencing Work Order Number: # _____	Date received: _____
Reduced reagent sequence: \$7.50 x _____ = _____	Date completed: _____
Half Plate: \$325 x _____ = _____	
Full Plate: \$625 x _____ = _____	cc: file, customer
Total Charges = _____	

OKLAHOMA STATE UNIVERSITY
Recombinant DNA/Protein Resource Facility
PCR DNA Sequencing Work Order

Name: _____ Principal Investigator: _____

Phone: _____ Department: _____

Email: _____ Campus account #: _____

Date: _____ Campus address: _____

	Template Name	Size (kb)	Gel Purified?	Primer Name
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____
8.	_____	_____	_____	_____
9.	_____	_____	_____	_____
10.	_____	_____	_____	_____

Notes:

1. For each reaction, submit 15 µl of PCR product at 15 ng/µl. For products bigger than 3kb, please contact us to discuss your project
2. Samples must be formulated in water or buffer. No EDTA!
3. The deadline for sample submission is 9 a.m.
4. For primers, you must provide 10 µl of primer at 5 pm/µl (5pm/uL = 5 uM) per reaction ordered.
5. Plate rates require electronic submission of a spreadsheet formatted exactly to core specifications (please enquire).
6. All samples and primers will be discarded after each work order has been completed.

DO NOT WRITE IN SHADED AREA

DNA Sequencing Work Order Number: # _____	Date received: _____
Reduced reagent sequence: \$7.50 x _____ = _____	Date completed: _____
Half Plate: \$325 x _____ = _____	
Full Plate: \$625 x _____ = _____	cc: file, customer
Total Charges = _____	