

INSECT SAMPLE SUBMISSION FORM

Client Name:

Extension ☐ Non-extension
☐ Commercial ☐ Residential

Mailing Address:

Extension Agent or Contact Person:

County:

Email Address:

Insect Collection Location:

Date Sample Collected:

Submission Guidelines for Insect Samples

- ✓ **Store samples in dry bags or containers to prevent degradation**
- ✓ **If a sample is stored in rubbing alcohol, it may only be mailed if the total volume does not exceed 30 ml (1 oz)**
- ✓ **Mail samples in crush-proof packaging to prevent damage**
- ✓ **Cushion samples with paper towel or tissue paper; avoid materials that adhere or stick to insects (cotton balls, tape etc.)**
- ✓ **Send sticky card samples taped to the bottom of the box with the sticky side up to avoid card sticking to delivery materials**
- ✓ **If sending insects from plants, provide an accompanying plant sample showing habitat and/or damage if possible**

Insects on Plants

Location:

Plant Host:

- ☐ nursery
- ☐ greenhouse
- ☐ field
- ☐ orchard
- ☐ landscape
- ☐ golf course
- ☐ yard/garden
- ☐ interior
- ☐ other(describe)

Part(s) of Plant affected:

Damage Description:

Insecticide Treatments (within the last 30 days):

Urban Insect Pests (Home, Human, and Animal Pests)

Provide a detailed description (where insects are found, approximate # of insects, resulting damages or impacts, etc.):

Additional Details (feel free to utilize the back of the page if necessary)

Digital images are very useful and should be sent whenever possible. Please send images to
gotbugs@okstate.edu

Mailing Address:

Plant Disease and Insect Diagnostic Laboratory
Oklahoma State University
Entomology and Plant Pathology
127 Noble Research Center
Stillwater, OK 74078
405-744-9961