

# AGRICULTURE, FOOD AND NATURAL RESOURCES CAREER FAIR

HOSTED BY THE FERGUSON COLLEGE OF AGRICULTURE

**THURSDAY, SEPTEMBER 17, 2020**

## VIRTUAL CAREER FAIR AGENDA

- 8 A.M. (CST)**      **EMPLOYER Q&A SESSION WITH FERGUSON COLLEGE CAREER SERVICES**  
(OPTIONAL)
- 8:30 A.M. (CST)**      **WELCOME FROM THE DEANS OF THE FERGUSON COLLEGE OF AGRICULTURE**
- 9 A.M. - 4 P.M. (CST)**      **AGRICULTURE, FOOD AND NATURAL RESOURCES CAREER FAIR**  
CAREER FAIR PLUS - LINK AND INFORMATION WILL BE PROVIDED

## CAREER FAIR FEES

### BASE REGISTRATION FEES | **EARLY BIRD REGISTRATION ENDS 8/07/2020**

Fees include: Career Fair Plus software, college and career fair promotional item, advertising/marketing to students and alumni, and up to 8 virtually participating recruiters with one-to-one video chat and candidate scheduling. An additional 4 recruiters can be included for a fee of \$25 each. Payment instructions will be emailed following receipt of your registration. Please contact Career Services and Student Development Coordinator, Taylor Harbuck at 405-744-9464 or [taylor.harbuck@okstate.edu](mailto:taylor.harbuck@okstate.edu).

- **For-Profit Company, Large Business with >250 employees worldwide**
  - Early Bird Rate: \$200
  - Regular Registration: \$300
- **For-Profit Company, Small Business with <250 employees worldwide**
  - Early Bird Rate: \$150
  - Regular Registration: \$250
- **Charitable Non-profit 501(c)(3) Organizations**
  - Early Bird Rate: \$150
  - Regular Registration: \$250
- **Graduate and Professional School Programs**
  - Early Bird Rate: \$150
  - Regular Registration: \$250
- **Government Agencies**
  - Early Bird Rate: \$150
  - Regular Registration: \$250
- **OSU Department**
  - Regular Registration: \$0

## IMPORTANT DATES

**AUGUST 7**  
Early Bird  
Registration Ends

**SEPTEMBER 11**  
Last Day to Register



**FERGUSON COLLEGE OF AGRICULTURE  
CAREER SERVICES**

136 Agricultural Hall | Stillwater, OK 74078  
405.744.5395 | [agriculture.okstate.edu](http://agriculture.okstate.edu)



@okstateferguson



## PAYMENT POLICY

All registration fees should be submitted on or before the date of the Agriculture, Food and Natural Resources Career Fair. In accordance with University fiscal policy, fees not submitted before or on the career fair date will be processed through the Oklahoma State University Billing and Receivable System (BRS), or the OSU Bursar Office, and may be subject to additional fees or interest. For ease of both registering organization and our college record-keeping, ***the Ferguson College of Agriculture respectfully requests that career fair participation fees be submitted on or before the career fair date.***

- Checks may be made payable to Oklahoma State University. Check payments should be mailed to: Ferguson College of Agriculture, ATTN: Career Services 136 Agricultural Hall, Stillwater, OK 74078.
- To pay by purchase order, submit a copy of the purchase order to 136 Agricultural Hall at the postal address above or email a copy to Ferguson College of Agriculture, ATTN: Career Services, at [fergusoninfo@okstate.edu](mailto:fergusoninfo@okstate.edu)
- Credit card payments may be submitted online at [HireOSUgrads.com/Payment](http://HireOSUgrads.com/Payment). Visa, Mastercard, American Express and Discover are accepted.
- The Oklahoma State University FEI number is 73-6017987.
- If the Ferguson College of Agriculture cancels the fair, the registered organization will receive a 100% refund.

## CANCELLATION POLICY

Cancellations for the Agriculture, Food and Natural Resources Career Fair will be accepted provided that notification is given in writing to Ferguson College Career Services. ***Cancellations must be sent via e-mail to [fergusoninfo@okstate.edu](mailto:fergusoninfo@okstate.edu) and must be received by the stated cancellation deadlines listed below.*** Ferguson College Career Services reserves the right to charge any costs incurred prior to cancellation and the following registration fees:

- Cancellations received at least 30 calendar days before the scheduled fair will receive a 100% refund.
- Cancellations received at least 10 calendar days before the scheduled fair will receive a 50% refund.
- Cancellations received less than 10 calendar days before the event will be charged the full registration fee.
- No-show, no cancellation will incur a 100% registration fee charge, as well as any other applicable charges based on the original registration request (extra tables, electricity, additional representatives, etc.).
- Registration fees cannot be transferred to another, upcoming event.

Registration fees charged will be based on the total of the original registration request.

Ferguson College Career Services reserves the right to change or modify these Career Fair Policies as it deems necessary without notice to any other party; such changes shall be binding upon the registered companies.

## CAREER FAIR SPONSORSHIP OPPORTUNITIES

Sponsoring the Agriculture, Food and Natural Resources Career Fair is an effective and affordable way to gain visibility among OSU students, alumni and support the Ferguson College of Agriculture. To get the most publicity from your sponsorship, it's important to register as soon as possible. The deadline to sponsor is August 21, 2020. When sponsoring please provide your company's logo by emailing [taylor.harbuck@okstate.edu](mailto:taylor.harbuck@okstate.edu). Sponsoring the Agriculture, Food and Natural Resources Career Fair includes:

- Company logo shown on the in-app splash screen, on a rotating basis.
- Company name and logo shown at the top of employer list, on a rotating basis.
- Company logo placed on interactive sponsor page.
- App analytics provided to company following the career fair
- Career Fair registration is included.

Don't miss this opportunity to get your brand in front of OSU students!

- For Profit - Large Business: \$500
- Non-Profit/Small Business/Government Agency: \$300



**FERGUSON COLLEGE OF AGRICULTURE  
CAREER SERVICES**

136 Agricultural Hall | Stillwater, OK 74078  
405.744.5395 | [agriculture.okstate.edu](http://agriculture.okstate.edu)

